



John F. Kennedy Elementary

500 Cardinal
Laval (Québec) H7V 1T5
T 450 686-6292
F 450 686-6293
jfk.schoolqc.ca

AN ENGLISH
EDUCATION,
A BILINGUAL
FUTURE

UNE
ÉDUCATION
EN ANGLAIS,
UN AVENIR
BILINGUE



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER
SIR WILFRID LAURIER SCHOOL BOARD
www.swlauriersb.qc.ca



NOTICE
ANNUAL GENERAL ASSEMBLY (IN PERSON MEETING)
JOHN F. KENNEDY ELEMENTARY SCHOOL

DATE: Thursday September 3, 2020

TIME: 7:00pm

LOCATION: John F. Kennedy Elementary School

Dear Parents/Guardians,

In conformity with Section 47 of the Education Act, you are cordially invited to attend our school's Annual General Assembly (AGA). Our AGA will be held at the school. Rest assured that physical distancing and hygiene measures will be respected at all times. It is important to arrive 15 minutes prior to the start of the meeting so we can go through the health measures in place and assign a seat to everyone.

A governing board (GB) is a body established in each school. It is composed of parents, teachers, representatives of both the non-teaching professionals, support staff and day care. The GB plays a decisional role at John F. Kennedy and is responsible for issues involving school life, including the school's educational project, the annual budget and the development of school policies.

During the meeting the parents present will elect their representatives to the governing board. Of the 6 parent representative positions on the GB; 3 must be elected for 2-year mandates, 1 must be elected for 1-year mandate and 2 must be elected to be alternates in case of absences. Furthermore, the general assembly will elect a representative from among the parent members of the GB to the Sir Wilfrid Laurier School Board's Sector Parent's Committee.

Please consider running for one of the parent representative positions. We will ask you to attend this year's General Assembly to elect the members that you feel would represent you on the governing board.

Please confirm your presence in advance before Monday August 31, 2020 by completing the following information on the [following link](#):

To ensure everyone's safety, you must confirm your presence to attend the AGA meeting at school. We will be setting up according to the number of



John F. Kennedy Elementary

500 Cardinal
Laval (Québec) H7V 1T5
T 450 686-6292
F 450 686-6293
jfk.schoolqc.ca

AN ENGLISH
EDUCATION,
**A BILINGUAL
FUTURE**

UNE
ÉDUCATION
EN ANGLAIS,
**UN AVENIR
BILINGUE**



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER
SIR WILFRID LAURIER SCHOOL BOARD
www.swlauriersb.qc.ca

people who will be attending and will not be able to accommodate those who have not confirmed their presence.

Strict safety and hygiene measures from the public health authorities must be followed at all times:

- **Wear your mask upon entering the building**
- **Respect physical distancing by staying 2 meters away from others**
- **Anyone with fever or flu-like symptoms must stay home**

We are pleased to share with you the agenda for our meeting which you will find below. We look forward to seeing all of you at our Annual General Assembly!

Ms. Subaihi
GB Chair

Ms. Marchitello
Principal





John F. Kennedy Elementary

500 Cardinal
Laval (Québec) H7V 1T5
T 450 686-6292
F 450 686-6293
jfk.schoolqc.ca

AN ENGLISH
EDUCATION,
**A BILINGUAL
FUTURE**

UNE
ÉDUCATION
EN ANGLAIS,
**UN AVENIR
BILINGUE**



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER
SIR WILFRID LAURIER SCHOOL BOARD
www.swlauriersb.qc.ca



AGENDA

John F. Kennedy Elementary School

General Assembly of Parents 2020 – John F. Kennedy Elementary

1. Opening of the Meeting
2. Naming of Secretary
3. Approval of the Agenda
4. Adoption of the Election Procedure
5. Governing Board
 - 5.1 Roles and Functions of the Governing Board
 - 5.2 Introduction of the Current Members on Governing Board
 - 5.3 Precisions Regarding Available Seats
 - 5.4.1 Nominations Received Ahead of Time
 - 5.4.2. Additional Nominations, if any
 - 5.4.3 Closing of Nominations
 - 5.4.4 Candidates Present Themselves
 - 5.5 Election of Parent Representatives on the Governing Board
 - 5.6 Election of Substitute Parent Representatives on the Governing Board
6. Parents' Committee
 - 6.1 Roles and Functions of the Parents' Committee
 - 6.2 Election of the Parent Delegate
 - 6.3 Election of the Alternate Parent Delegate
7. Formation of a Parent Participation Organization (PPO), if applicable
 - 7.1 Roles and Functions of the Parent Participation Organization (PPO)
 - 7.2 Decision Regarding the Formation of a PPO
8. Varia
9. Closing of the Meeting